

The meeting was called to order at 11:10 a.m. by President Cathi Kwapich.

Those in attendance included: Cathi Kwapich, Kimberly Avery, Bruce Sliney, Christy Schula, Heather Pierson, Muriel Robinson, Amy Houston, Angela DeAngelo, Karen Dickerson, Doug Bulimore, Linda Arnest, Kathy Pruckno, Kelly Simmons, Hideo Tsuchida, Diane Cantowine, Mary Ann English and Janna Whitaker.

Minutes from the November 9th Board meeting were approved. *Motion to accept by Bruce. Second by Kim.*

Treasurer's Report:

- Diane Cantowine submitted the report to the board.
- Taxes have been completed for year 2008.
- Diane also started a discussion on conference costs and their impact on the Treasurer's report. *She recommended having an Annual Conference Income Statement to be submitted to the OTC Board at the 1st meeting of the year. (first Fall meeting of newly inducted board – following the conference.) Motion to accept by Diane. Second by Karen.*
- *Treasurer's Report approved. Motion to accept by Doug. Second by Muriel.*

President's Report:

- Cathi reported that Pete Ross has been promoted at Cuyahoga Community College and has to step down from the Professional Development committee.
- Kelley Simmons has also had to step down from the board as she is furthering her education.
- Johanna Bacik has stepped down from the Treasurer-Elect position- for family reasons.
 - *There was a motion to keep Diane Cantowine our Treasurer and serve also as Treasurer-Elect. In addition, Mary Ann English will be a co-signer for the board account until a new Treasurer is elected. Motion to accept by Janna. Second by Karen.*
- Cathi requested that we propose names for the upcoming elections. Several names were recommended for each position.

Past President Report:

- No Report

President-Elect's Report:

- Karen reported that there will be in-service training available for OTC members following the upcoming Transfer Fairs at Lakeland Community College as well as Cincinnati State.
- Bruce Sliney will be presenting Transfer Pathways on May 13th at N. Central State. He may also present this in April, at The Association of Regional Campuses meeting.
- Bill Krause, V.P. for Enrollment Management, at the University of Akron has generously purchased a Webinar on Transfer Orientations. OTC members are encouraged to attend. This will be held on April 20th at the University of Akron.
- *Karen passed out OTC Transfer Council Award descriptions for approval. Motion to accept by Mary Ann. Second by Karen.*

Committee Reports

Conference Committee:

- Report was presented by Kim Avery & Christy Schula.
- This year's theme is "OTC Goes Green- Saving Energy Through Transfer Efficiency."
- College Source will be a \$1,000 sponsor of the event.
- *Motion to increase the conference fee to \$130. (Increase of \$5.00 to cover 2.99% Paypal fee.) First by Karen. Second by Linda.*
- *Motion to give complimentary conference registration to all conference speakers- but not hotel or mileage. First by Kim. Second by Karen.*

Membership:

- Kathy Pruckno & Mary Ann English reported.
- As of February we have 147 members.
- Kathy has been gathering business cards of people to invite.
- In addition, they have identified schools that are not current members.
 - Have a list of about 135 prospective members.

Website:

- Angela DeAngelo reported.
- Jeff and she have been keeping up with all the updates. They are hoping to update the design as well.
- Transfer Pathways will be put on the website.
- Hideo brought up the idea of an OTC list serve. Angela will do some research on this.

Scholarship:

- Hideo Tsuchida reported to the group.
- A discussion ensued regarding scholarship and their impact on our overall budget. *Karen recommended 3- \$1,000 scholarships for the 2009-2010 year. Motion to accept by Karen. Second by Bruce Sliney. One opposed.*
- Hideo will change language on website immediately to reflect change in dollar amounts.
- Next year (09-10) executive board will determine how we will proceed with scholarship amounts.
- Hideo also called The Cleveland Scholarship program to discuss the administrative costs as well as implications of changing the scholarships mid-year. (The administrative cost is 15% of what we offer or a minimum of \$500.)
 - *Motion to have Scholarship committee investigate alternatives to CSP management by Karen. Second by Diane.*

By-Laws:

- Tom Vandermullen reported via email.
- By-Laws are now set and will be voted on at the annual conference.

Elections/Nominating:

- Doug Bullimore and Amy Houston reported.
- They are soliciting names for the upcoming election.
- Names are due in by March 20th.
- There will be an election committee meeting on April 27th.

Professional Development:

- No report

Publications:

- Report by Karen Dickerson and Heather Pierson.
- Heather will do mock-up of OTC brochure to put out at events.
- Cathi has some OTC stationery left.
- Karen and Heather continue to work on a newsletter to members.

Transfer Fair Calendar:

- Winnie Gerhardt submitted an update via email.
- New spring fairs are on the calendar.
- The Phi Theta Kappa – Clark State Fair will be added.

OBR Liaisons:

- Bruce Sliney and Linda Arnest reported.
- The Advanced Placement committee has recommended that there be equal measurement for scores of “3”. Specific or General credit must be given. A mandate for Fall 2009 will be implemented.

Other:

- Dr. Paula Compton, Ohio Board of Regents gave us a detailed update on the work of OBR this year. Including information on:
 - CEMS: Course Equivalent Management Systems
 - Eventually will have a “front door” for transfer students on the bulletin board- like a mini-audit.
 - Learning Outcomes development
 - Adult Concurrent Enrollment – for Adult Career Centers & Community Colleges.
- Linda Arnest asked the board to review the Membership Survey that she has developed.

Next OTC Board Meeting will be on Friday, May 1, 2009 at Otterbein College.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted by Janna Whitaker, Baldwin-Wallace College

